

Up-Front Funding Request Form

Utah Outdoor Recreation Grant (UORG)

Before filling this out, please read the information below

You may receive up to 75% of the UORG funding awarded to you before finishing the project, in no more than 25% increments. To receive this funding, you need to provide supporting documents such as invoices, bids, quotes, and others. Please explain in this document why your organization needs the funds advanced and provide a timeline of how you plan to spend the funds. It's important to note that the funding must be used within three months, and you need to provide proof of how it was spent by the deadline listed below. Any unused funds must be returned. We

require backup documentation that shows payments made (credit card receipts, voided checks, or bank statements), and proof of receiving the purchased items. The remaining 25% of the grant will be reimbursed once the project is completed, and you have submitted all the necessary and complete documentation that proves how the grant money was spent. Please complete the document and send it via email to cweiler@utah.gov.

Project Name:					
Contract Number:			Contract Expiration Date:		
Date Request was Made:		12/7/2024			
Deadline Back-up Documents are Due*:		6/7/2025			
Grant Recipient (Organization):					
Mailing Address for Check:					
Legal Status of Grant Recipient (select		Governmental Agency or			
one):		Nonprofit Corporation			
Total Grant Amount:					
Total Amount Previously Requested:					
Current Up-Front Request:					
Remaining Contract Balance:					
*Any funds not expended before this deadline must be returned to the Utah Division of Outdoor Recreation.					
Why does your organization need funding up-front (non-profit, small budget, etc.)?					

Briefly describe how you plan to use the funding within three months.

Month 1:

Month 2

Month 3:

assure that all funds will be utilized in accordance with the specified deadline mentioned above. In the event that the funds are not fully expended within the stipulated timeframe, I agree that my organization shall promptly return any remaining unused funding to the Utah Division of Outdoor Recreation. Furthermore, I acknowledge and agree that my organization will furnish all necessary supporting documentation as required prior to the aforementioned deadline. I understand that failure to comply with the established requirements set forth by the Utah Division of Outdoor Recreation may result in the forfeiture of the privilege to receive upfront funding not only for the present grant but also for any future grante

FOR UTAH DIVISION OF **OUTDOOR RECREATION USE ONLY**

Approved by Grants Program Manager, Patrick Morrison

Approved by Associate Director of Grants & Planning, Tara McKee

Reviewed & Paid by Contracts Manager, Maureen Casper

Contract #	
Fund:	1000
Dept:	560
Unit:	8272
Appr:	2306
PRC	



Date

Date

Date